

Untitled Lesson

Creating a Google Account

In order to use any of the Google Tools for Educators, you must first create a Google account for yourself. Since you will be using this account for educational reasons and you may potentially be using this account with parents and students, use your LAUSD email account when creating your Google Account. By doing so, you are identifying yourself as an educator. This is for your protection.



Step 1

Go to www.google.com and click on the link "**Sign In**" in the upper right-hand corner.

Step 2

Click on the link "**Create an account now.**"

A screenshot of the Google sign-in form. It has a light blue background. At the top, it says 'Sign in with your Google Account'. Below that are two input fields: 'Email:' and 'Password:'. There is a checkbox labeled 'Remember me on this computer.' which is checked. Below the checkbox is a 'Sign in' button. At the bottom, there is a link that says 'I cannot access my account'.A screenshot of a box with a light blue background. It contains the text 'Don't have a Google Account?' and a link below it that says 'Create an account now'. The link is underlined and circled in red.

Step 3

Complete the form using your LAUSD email account. You can use any password you want.

Google Accounts Create a Google Account

Create an Account

If you already have a Google Account, you can [sign in here](#).

Required information for Google account

Your current email address: e.g. myname@example.com. This will be used to sign-in to your account.

Choose a password: [Password strength:](#)
Minimum of 8 characters in length.

Re-enter password:

Remember me on this computer.

Creating a Google Account will enable Web History. Web History is a feature that will provide you with a more personalized experience on Google that includes more relevant search results and recommendations. [Learn More](#)

Enable Web History.

Location:

Step 4

Once your account is created, you will receive an email confirming your account. When you go back to www.google.com, you will notice that your email address will appear on the top right-hand side of the Google page.

This indicates that you are now logged in to your Google account and now have access to the Google Tools. Because you are behind the District's Firewall, Gmail will not be available. There is no reason to be using the Gmail account for school work anyway.

